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MEMORANDUM

PROCEDURE TO BE FOLLOWED BY RESIDENTS OF CANADA IN
THE SUBMISSION OF THEIR CLAIMS AGAINST UNITED STATES
MILITARY FORCES IN CANADA

Residents of Canada, except United States citizens, who have suffered damage caused in Canada by United States military personnel or their civilian employees while acting within the scope of their employment, should submit their claims within one year from the time of the accident to the United States military establishment nearest to the place where the accident occurred. If there is no such establishment, the claims should be sent to the appropriate United States Military Attaché (Army, Navy or Air Force) or the United States Embassy in Ottawa.

The claims should be submitted in triplicate by owners of property damaged or persons injured or by their duly authorized agents or legal representatives. Each claim should state in writing the claimant's address, the definite amount of the claim and details of the facts and circumstances surrounding the accident; it should also indicate the date and place, the property and persons involved, the nature and extent of the damage, loss, destruction or injury, and the agency which was the cause or occasion thereof, and whether or not a suit has been filed before a United States district court or before any Canadian court.

Sufficient evidence should support each claim, such as a signed statement covering either the cost of repairs or the value both before or after the accident, in the case of damage to or loss or destruction of property; in cases of persons injured, the evidence should be a written report by a physician and a statement covering the loss of wages or earnings.

Following receipt of the above-mentioned information, the appropriate United States authorities will forward to the claimants the necessary forms to be filled out.

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December 15th, 1953

E. C. Robertson, Esq.,
Deputy Minister of Resources & Development,
OTTAWA, Canada.

Dear Mr. Robertson:

I am in receipt of your letter of the 3rd inst., enclosing copy of memorandum outlining the procedure suggested by the Department of External Affairs to be followed in the submission of claims for damages done on the construction of the Haines-Fairbanks Pipeline.

Your submission is very much appreciated and in the event of there being any claims filed through this Department, we will have the procedure outlined carried out.

For your information I would point out that a copy of your communication is being referred to our Deputy Minister of Mines and also to the